

## CPAA BOARD MEETING MINUTES

Jan. 9, 2017

**Call to Order:** Jean Pilling, President called the meeting to order at 6:00 PM.

**Roll Call:** 10 members were present: Robin Solomon, Brett Mangum, Phyllis Edans, Jean Pilling, Lloyd Dodd, Julie Seaman, Mary Mullen, Pam Fuller, Donna Williams, Cris Brichetto

**Previous Minutes:** Donna Williams made a motion to approve the November Board meeting minutes as presented on the website. Robin Solomon seconded the motion and the vote was unanimous to approve. **MOTION CARRIED TO APPROVE.**

### **Treasurer's Report:**

Phyllis Edans: The beginning balance for November, 2016 was \$19,971.06 with deposits totaling \$1,401.25. Checks were written in the amount of \$6,321.56, leaving an ending balance (December) of \$15,050.75. The Sunshine/Popcorn Fund beginning was \$1,023.33 and the ending balance was \$1,033.49. Donor restricted monies totaled \$6,692.03, for body armor and new gym equipment. Available funds balance is \$7,325.23. Wes Thompson made a motion to approve the Treasurer's Report as reported. Martha Pyron seconded the motion and the vote was unanimous. **MOTION CARRIED TO APPROVE.**

### **President's Report:**

Jean Pilling: We are doing a budget review at the regular meeting on Thursday. February the speaker is Dusti Scovel of Mission Granbury, and March is parade procedures, as well as Ron Berryman speaking on bailiff's duties.

Pam will need to take a step back from the fundraising role this year. While she will remain on the board as fundraising director, we are needing to find an assistant that can help Pam with some legwork as this position is very demanding for a single person to handle.

**Fundraising:** No report presented.

**Adopt-A-Cop:** Pam Fuller sent out 3 birthday cards in December along with 2 in January.

**Committee Reports:** Lloyd Dodd (Events): We are looking at replacing the current set of radios. The current proposal is to purchase a test set of 2 radios for \$27.20. Eventually we need a total of 20 radios. Pam Fuller made a motion to approve purchasing the test set of radios. Phyllis Edans seconded the motion and the vote was unanimous. **MOTION CARRIED TO APPROVE.**

Robin Solomon & Mary Mullen (Media): Donna Williams has updated the media manual with current contact information as well as a new calendar for 2017 events. The media duties this year will be split amongst Donna, Robin, and Mary.

We are going to place a thank you ad in the HCN for all of the sponsors that contributed to the Christmas baskets. The group consensus was to do a larger scale 8.5"x 11", color advertisement. Additional details and a vote will be presented at the regular meeting on Thursday.

Jean Pilling: How are we going to advertise for Cris's upcoming class? Donna Williams: The flyers did not seem to be particularly effective. A better way would be setting up on the square or some place and talking to people about the group and what we do. It generates a lot more interest and it is easier to answer people's questions using this method vs. the flyers.

Sgt. Brichetto entered the meeting at 6:20 PM.

Cris Brichetto: As Board members, you need to start finding people that we can bring in to the organization. Whether it is for the class or to start grooming as future board members. The Board ends up doing 90% of the work. At the regular meetings, be more proactive in pushing the non-board members to volunteer and help with the responsibilities and duties of the organization.

**COPS Report:**

Pam Fuller for Ken Clough: Since the COPS program was revamped in 2012, there have been over 7,000 hours contributed. In 2016 alone we put in a total of 2,001 hours. There have been 16 misdemeanor and 6 felony arrest or assists. We have one additional patrol member, while we lost one member. A story on COPS program will be featured in the February or March issue of Granbury Now magazine.

**New Business:** Jean Pilling: I want to look at doing an appreciation plaque for Bruce Opperman, who is one of the people instrumental in starting up this organization. Aiming to present this at the February meeting if possible. Donna Williams made a motion to approve. Robin Solomon seconded the motion and the vote was unanimous. **MOTION CARRIED TO APPROVE.**

One idea that the board came up with last year is a mentor program to connect the CPAA alumni with the new class members. Again, a reminder that we will have a regular meeting place this year, which is the City Hall Council Chambers.

We will be looking at putting together a 2017 budget at the meeting on Thursday. Sgt. Brichetto will need to get together a wish list of items that the PD wants and an estimate of the costs.

**Officer's Report:**

Sgt. Brichetto: One new officer has been hired, he will be starting the academy soon. Jim Marshall retired as Deputy Chief and Cliff Andrews has taken over that position. Garrett Wiginton and Russell Grizzard have been moved up to Lieutenants.

**Adjourn:** Pam Fuller made a motion to adjourn the meeting at 7:20 PM. Robin Solomon seconded the motion and the vote was unanimous to approve. **MEETING ADJOURNED.**

Approved:

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President – Jean Pilling

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Date

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Secretary – Brett Mangum

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Date