

CPAA BOARD MEETING MINUTES

August 7, 2017

Call to Order: Julie Seaman, Vice President called the meeting to order at 6:13 PM.

Roll Call: 5 members were present (6 total): Julie Seaman, Phyllis Edans, Brett Mangum, Sgt. Cris Brichetto, Mary Mullen (Pam Fuller by phone)

Events: No report given.

Media: Mary Mullen: No changes to report.

Fundraising: Pam Fuller: Mary Mullen got us an additional \$132 from the Chipotle fundraiser, bringing our total to \$305.42. For Adopt-A-Cop I sent out 3 birthday cards this month.

Volunteer of the Month:

Discussion on who to nominate for volunteer on Thursday.

Old Business:

Phyllis Edans: Jean and I have been working on a strategy to ask for donations. We need to work out a strategy to be sure that the ones we ask for food donations are not hit up twice (for gifts).

Mary Mullen: Wingstop has agreed to donate 120 wings, mixed flavors, and Tony has volunteered to be our Santa Claus at the Christmas party. Cheesecake Nation will make 120 individual cheesecakes and donate 2 large cheesecakes for the low price of \$75 (will need Board approval). Chick Fila has previously committed to providing a nuggets platter for the kids room, but with a new manager taking over we need to re-verify that commitment.

Previous Minutes:

Pam Fuller made a motion to approve the June Board minutes as presented on the website. Phyllis Edans seconded the motion and the vote was unanimous. **MOTION CARRIED TO APPROVE.**

Phyllis Edans made a motion to approve the July Board minutes as presented on the website. Mary Mullen seconded the motion and the vote was unanimous. **MOTION CARRIED TO APPROVE.**

Treasurer's Report:

Phyllis Edans: The beginning balance for July, 2017 was \$9,973.93 with deposits totaling \$2,345.47. Checks were written in the amount of \$978.60, leaving an ending balance of \$11,340.80. The Sunshine/Popcorn Fund beginning and ending balance was \$905.95. Reserved funds are \$1,866.12. Available funds balance is \$9,474.68.

Pam Fuller made a motion to approve the Treasurer's Report as reported. Julie Seaman seconded the motion and the vote was unanimous. **MOTION CARRIED TO APPROVE.**

COPS Report: Pam Fuller for Ken Clough: 2 new members passed their tests and will begin driving with an FTO soon. The radio is broken and needs to be fixed. Cris is working on getting this fixed.

Pam Fuller left the meeting (via phonecall).

New Business: Gary Keel is interested in doing a Christmas float in the Christmas parade. Jean has asked Gary to bring this idea up at the meeting on Thursday.

Mary Mullen: What about the idea of a newsletter (monthly or quarterly) to send out to all members to keep everyone in the loop. This may entice those lapsed members to return if they feel more in touch with what is going on. The website is a good tool but maybe not as effective as a newsletter could be.

Julie Seaman: We should reframe or refocus our branding along the lines of “The Granbury Police Department needs volunteers”. We are a support group and right now that gets lost in the weeds. We talk a lot about finding out who we are, and what we do, etc. One idea is to break down by month – what we need volunteers for. After all this is why people want to join our group is to help the PD. I feel like that should be the main focus and currently it is not.

Elections are coming up in November. Pat, Brett, Pam, and Phyllis are leaving the Board and we need to fill their places.

Mary Mullen: Newsletter could be done by the Historian. We need to consider that position in November as well. This would not be a voting board member but will rather function as an archivist.

Phyllis Edans: I still think it would be a good idea to have the system send out an email once you sign up for an event – confirming your participation and stating how many other people have already volunteered.

Mary Mullen: It says you will receive an email but I have never received one. It may be worth it for this a la carte service.

Julie Seaman: The annual presentation of the giant check to the City is tentatively scheduled for Sept. 19th in the City Council Chambers at 6:00 PM. Wear your yellow.

Officers Report: Sgt. Brichetto: Officer of the month is Colin Walker who will join us the the meeting on Thursday. Officer Alan Hicks is recovering from his snakebite injury and will not have to have his finger amputated.

Adjourn: Mary Mullen made a motion to adjourn the meeting at 7:00 PM. Phyllis Edans seconded the motion and the vote was unanimous to approve. **MEETING ADJOURNED.**

Approved:

Vice President – Julie Seaman

Date

Secretary – Brett Mangum

Date