

CPAA BOARD MEETING MINUTES

October 11, 2016

Call to Order: Jean Pilling, President called the meeting to order at 6:01 PM.

Roll Call: 8 members were present: Brett Mangum, Pam Fuller, Donna Williams, Gary Miller, Julie Seaman, Phyllis Edans, Jean Pilling, and Pat Andris.

Previous Minutes:

Pat Andris made a motion to approve the September 6th Board meeting minutes as presented on the website. Gary Miller seconded the motion and the vote was unanimous to approve. **MOTION CARRIED TO APPROVE.**

VP Report:

Julie Seaman: Will be heading the Election Committee. Will seek out 2 volunteers to assist at the regular meeting on Thursday. Moving forward, we should be more proactive with our advertising next year and laying out a clear message regarding what the Board does so that people are excited and motivated to join.

Jean Pilling: We can put flyers out at churches, the YMCA, City Hall, bulletin boards. Flyers seem to be the most effective in getting a response.

Gary Miller: One idea would be a billboard. They are not inexpensive, but they are highly effective. We can use this to advertise the CPAA classes, or in conjunction with National Police Week. Another idea would be to get co-sponsors to help defray the cost.

Treasurer's Report:

Phyllis Edans: The beginning balance for September, 2016 was \$9,051.20 with deposits totaling \$11,516.50. Checks were written in the amount of \$1,415.81, leaving an ending balance of \$19,151.89. We are currently \$1,000 less than that total if the spending for Lance McLean Golf tournament entries is added in. The Sunshine/Popcorn Fund beginning and ending balance was \$1,007.46. Donor restricted monies totaled \$11,467.50, with total reserved funds of \$12,474.96. Available funds balance is \$6,676.93.

Donna Williams made a motion to approve the Treasurer's Report as read. Gary Miller seconded the motion and the vote was unanimous to approve. **MOTION CARRIED TO APPROVE.**

2nd VP Report:

Pat Andris: Sgt. Danny Briley with the Texas Rangers is going to be the speaker on Thursday at the Neely House. November is the elections for the Board positions, and December is our Christmas party for the officers.

Media: Donna Williams: Ken will be interviewed in Granbury Now, tentatively for the February issue. This will work out well since the new CPAA class starts in March.

Fundraising:

Pam Fuller: We earned \$750 from the HGMA for helping work the Carnival (total of 73 volunteer hours). The experience was horrendous, there was little coordination between the HGMA and other partners. Too much stress and too many disturbances to make it worth our while. In the future, we will not be volunteering to help with this event.

Jean Pilling: Next year we will require those seeking our help to complete Gary's form and give us minimum 30 days notice.

Adopt-A-Cop: Pam Fuller sent out 3 birthday cards, but no popcorn. The popcorn lady is closing her shop but she has agreed to continue supplying popcorn for the officers.

Committee Reports:

Gary Miller (Events): Grump's and TD's Transmissions will be at the meeting on Thursday to receive recognition awards for being supportive of the Police Department and our group. Coming up in November, we will present awards to Acton Baptist, Palio's, and Tony Mobly.

Jean Pilling: Granscary is still a United Way event, but instead of doing popcorn/cotton candy like last year, this year they only need help working the gate and doing parking/traffic control.

Gary Miller: We are going to allow our CPAANT membership to lapse at the end of the year due to a lack of interest in attending the regional meetings. This will save us approximately \$25 which can go toward other causes such as advertising.

Jean Pilling: Dee Crow is back to doing Sunshine Club. I will ask her to put together the baskets for the Christmas party. I am working up a master list of all the gifts we have received to date as well as the contributors.

Dee sent a nice fruit basket to my daughter and her husband (Carolyn & Xavier) as he is at home recovering from a line-of-duty police injury.

COPS Report:

Pam Fuller for Ken Clough: We will have a 1-day academy on the 27th of October. The training will focus on scenarios and driving. This will supplement the COPS academy that took place a few months ago. In the future, the academy will be a 2-day event, a mix of classroom instruction and driving/scenarios/various other training exercises.

Trunk or Treat is on Oct. 29th, Dee and Julie will be passing out candy at Hewlett Park from 5:30-7:30 PM.

Gary Miller left the meeting at 6:50 PM.

New Business:

Phyllis Edans: Found a police photo book at a garage sale, that could be included in one of the Christmas gift baskets that we are preparing.

Additionally, a budget for next year is being prepared so look for that to be emailed out for review once a draft copy is ready.

Jean Pilling: Volunteer of the Year is up in the air. Do we want to hold off on the award this year or award it to someone? Consensus is to give the award this year, recipient TBD.

Adjourn: Phyllis Edans made a motion to adjourn the meeting at 7:06 PM. Julie Seaman seconded the motion and the vote was unanimous to approve. **MEETING ADJOURNED.**

Approved:

President – Jean Pilling

Date

Secretary – Brett Mangum

Date